

**CORAL LAKES
COMMUNITY DEVELOPMENT DISTRICT**

**January 09, 2023, Minutes of the Public Hearing, Audit Committee
and Regular Meetings**

**MINUTES OF THE PUBLIC HEARING, AUDIT COMMITTEE
AND REGULAR MEETINGS**

The Public Hearing, Audit Committee and Regular Meetings of the Board of Supervisors for the Coral Lakes Community Development District was held on **Monday, January 09, 2023, at 2:00 p.m. at the King’s Gate Golf Club located at 24000 Rampart Blvd., Port Charlotte, FL 33980.**

1. CALL TO ORDER

Bryan Radcliff called the Public Hearing, Audit Committee and Regular Meetings of the Board of Supervisors of the Coral Lakes Community Development District to order on **Monday, January 09, 2023, at 2:06 p.m.**

Board Members Present and Constituting a Quorum:

Kyle Smith	Supervisor
Albert Viera	Supervisor
Robert Ter Doest	Supervisor

Staff Members Present:

Brian Lamb	District Manager, Inframark	
John Vericker	District Counsel, Straley Robin Vericker	<i>(via conference call)</i>

There were no members of the general public present.

2. PUBLIC COMMENT PERIOD

There were no residents present.

3. RECESS TO PUBLIC HEARINGS

Mr. Radcliff directed the Board to recess to the Public Hearing.

4. PUBLIC HEARING ON ADOPTING UNIFORM METHOD OF COLLECTION

A. Open the Public Hearing on Adopting Uniform Method of Collection

MOTION TO:	Open the Public Hearing.
MADE BY:	Supervisor Viera
SECONDED BY:	Supervisor Smith
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

47 **B. Staff Presentation**

48
49 There were no staff presentation.

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51 **C. Public Comment**

52
53 There were no public comments.

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55 **D. Close the Public Hearing on Adopting Uniform Method of Collection**

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57 MOTION TO: Close the Public Hearing.
58 MADE BY: Supervisor Viera
59 SECONDED BY: Supervisor Smith
60 DISCUSSION: None Further
61 RESULT: Called to Vote: Motion PASSED
62 3/0 - Motion Passed Unanimously

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64 **E. Consideration of Resolution 2023-24; Adopting Uniform Method of Collection**

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66 The Board reviewed and discussed the resolution.

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68 MOTION TO: Approve Resolution 2023-24.
69 MADE BY: Supervisor Viera
70 SECONDED BY: Supervisor Ter Doest
71 DISCUSSION: None Further
72 RESULT: Called to Vote: Motion PASSED
73 3/0 - Motion Passed Unanimously

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75 **6. PUBLIC HEARING ON ADOPTING UNIFORM RULES OF PROCEDURE**

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77 **A. Open the Public Hearing on Adopting Uniform Rules of Procedure**

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79 MOTION TO: Open the Public Hearing.
80 MADE BY: Supervisor Viera
81 SECONDED BY: Supervisor Smith
82 DISCUSSION: None Further
83 RESULT: Called to Vote: Motion PASSED
84 3/0 - Motion Passed Unanimously

86 **B. Staff Presentations**

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88 There were no staff presentation.

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90 **C. Public Comment**

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92 There were no public comments.

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94 **D. Close the Public Hearing on Adopting Uniform Rules of Procedure**

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96 MOTION TO: Close the Public Hearing.
97 MADE BY: Supervisor Viera
98 SECONDED BY: Supervisor Smith
99 DISCUSSION: None Further
100 RESULT: Called to Vote: Motion PASSED
101 3/0 - Motion Passed Unanimously

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103 **E. Consideration of Resolution 2023-25; Adopting Uniform Rules of Procedure**

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105 The Board reviewed and discussed the resolution.

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107 MOTION TO: Approve Resolution 2023-25.
108 MADE BY: Supervisor Viera
109 SECONDED BY: Supervisor Smith
110 DISCUSSION: None Further
111 RESULT: Called to Vote: Motion PASSED
112 3/0 - Motion Passed Unanimously

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114 **7. PUBLIC HEARING ON ADOPTING FINAL FISCAL YEAR 2023 BUDGET**

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116 **A. Open Public Hearing on Adopting Final Fiscal Year 2023 Budget**

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118 MOTION TO: Open the Public Hearing.
119 MADE BY: Supervisor
120 SECONDED BY: Supervisor
121 DISCUSSION: None Further
122 RESULT: Called to Vote: Motion PASSED
123 3/0 - Motion Passed Unanimously

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125 **B. Staff Presentations**

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127 There were no staff presentation.

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129 **C. Public Comment**

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131 There were no public comments.

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133 **D. Close Public Hearing on Adopting Final Fiscal Year 2023 Budget**

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135 MOTION TO: Close the Public Hearing.
136 MADE BY: Supervisor Viera
137 SECONDED BY: Supervisor Smith
138 DISCUSSION: None Further
139 RESULT: Called to Vote: Motion PASSED
140 3/0 - Motion Passed Unanimously

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142 **E. Consideration of Resolution 2023-26; Adopting Final Fiscal Year 2022 Budget**
143 **i. Developer Funding Agreement**

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145 The Board reviewed and discussed the resolution.

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147 MOTION TO: Approve Resolution 2023-26.
148 MADE BY: Supervisor Viera
149 SECONDED BY: Supervisor Smith
150 DISCUSSION: None Further
151 RESULT: Called to Vote: Motion PASSED
152 3/0 - Motion Passed Unanimously

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154 The Board Approved the Developer Funding Agreement for the District.

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156 MOTION TO: Approve the Developer Funding Agreement for the
157 District.
158 MADE BY: Supervisor Viera
159 SECONDED BY: Supervisor Smith
160 DISCUSSION: None Further
161 RESULT: Called to Vote: Motion PASSED
162 3/0 - Motion Passed Unanimously

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8. RECESS TO AUDIT COMMITTEE MEETING

Mr. Radcliff directed the Board to recess to the Audit Committee Meeting.

9. AUDIT COMMITTEE MEETING

- A. Call to Order/Roll Call**
- B. Appoint Chairman**
- C. Selection of Criteria for Evaluation of Proposals**
- D. Determine Date, Time and Location RFP Required**
 - i. Consider Notice of Request for Proposals for Audit Services**
- E. Consider Sending RFP to Interested Firms**
- F. Determine Date of Next Committee Meeting**
 - i. Audit Committee Evaluation Criteria**

The Board elected to have the next Audit Committee meeting held on May 8th at 2:00 p.m. The location will be the King’s Gate Golf Club located at 24000 Rampart Blvd in Port Charlotte, FL. The Board will review an RFP for auditing services at the May 8th meeting.

10. BUSINESS ITEMS

A. Consideration of Resolution 2023-27; Canvassing and Certifying the Results of the Landowners Election

The Board reviewed Adopted Resolution 2023-27, Certifying and Canvassing the results of the landowner’s election held on December 12, 2023.

MOTION TO:	Approve Resolution 2023-27 as stated.
MADE BY:	Supervisor Viera
SECONDED BY:	Supervisor Smith
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

B. Consideration of Resolution 2023-28; Designating Officers

The Board reviewed and Adopted Resolution 2023-28, Designating officers of the District and elected to have Jefferey Hills serve as Chairman and Nicholas “Nick” Dister serve as Vice Chair.

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MOTION TO:	Approve Resolution 2023-28.
MADE BY:	Supervisor Viera
SECONDED BY:	Supervisor Smith
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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C. General Matters of the District

217 There were no additional matters of the District.

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11. VENDOR AND STAFF REPORTS

- 220 **A. District Counsel**
- 221 **B. District Engineer**
- 222 **C. District Manager**

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224 There were no further reports from vendor or staff.

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12. BOARD MEMBERS' COMMENTS

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228 There were no current Board Member comments.

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13. PUBLIC COMMENTS

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232 There were no public comments.

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14. ADJOURNMENT

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MOTION TO:	Adjourn the meeting at 2:12 P.M.
MADE BY:	Supervisor Viera
SECONDED BY:	Supervisor Smith
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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**Please note the entire meeting is available on disc.*

**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Angie Gravel

Signature

Angie Gravel

Printed Name

Title:

- Secretary
- Assistant Secretary

Carlos de la Ossa

Signature

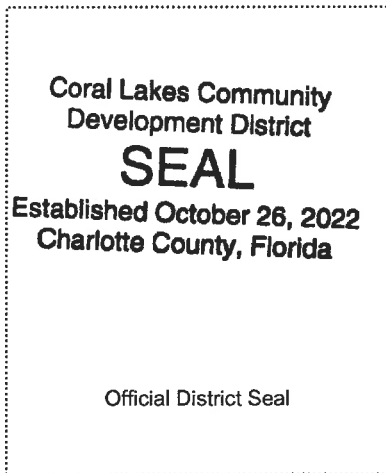
Carlos de la Ossa

Printed Name

Title:

- Chairman
- Vice Chairman

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Recorded by Records Administrator

Bayonet

Signature

10-28-23

Date